

# PRIVACY

We are pleased about your interest in our homepage, our support system and our company. For links to external content we can, despite careful control; not assume liability. Protecting your personal data in the collecting, processing and use during your visit of our website is important to us. Your data will be protected under the law. Below you will find information what data is gathered during your visit to the homepage and how it is used:

## 1. Collecting and processing of data:

Every access to our website and each download of a deposited file is logged. The logging serves internal system and statistical purposes. Recorded are: name of the downloaded file / page, date and time of the download, amount of data transferred, notification of successful retrieval, Web browser and requesting domain. In addition, the IP addresses of the requesting computers are logged. Further personal data is only collected when you enter this information voluntarily, e.g. on a information request or registration.

### **Cookies**

The web pages use so-called cookies in several places. They serve to make our website more user-friendly, effective and safe. Cookies are small text files stored on your computer by your browser. Most of the cookies we use are so-called "session cookies". They will be automatically deleted after your visit. Cookies don't do any damage on your computer and do not contain viruses.

## 2. Use and disclosure of personal data

If you provide us with personal information, we only use it to answer your questions, to execute your orders and for technical administration. Your personal information will only be transmitted or otherwise transferred to third parties if this is necessary for processing your order - in particular transfer of order data to vendors -, if it is needed for billing purposes or if you have previously agreed. You have the right to revoke the consent granted with effect for the future at any time. Never will your data be sold to non-involved third parties! Deletion of the stored personal information will take place, if your consent to the storage of your personal information is revoked, if the information is no longer required to fulfil the purpose they were originally stored for or if their storage is inadmissible for other legal reasons.

## 3. Right of Information

Upon written request, we will gladly inform you on your stored personal data.

### **Security note:**

We strive to protect your personal data by taking all technical and organizational options to save them so that they are not accessible to third parties. We point out that in particular the data on the Internet (for example, when communicating via e-mail) can have security risks. A complete protection of information against third party access is not possible. We recommend sending sensitive and confidential information by mail.